

Active Reading Installation Guide

Introduction

This document provides installation instructions for the following Clarity network program:

- **Active Reading**

A pdf copy of these instructions can be found at:

www.ClaritySupport.com

Click on Installation at the top of the panel labelled Technical. This link also directs you to installation information for the other Clarity programs.

Installation details

- Put the CD into the computer and follow the instructions. If the CD does not automatically run, from Start choose Run and type **D:\setup.exe** (where D is the CD drive letter).
 - You will then be asked for your serial number, which is printed on a sticker on the box.
 - The program can be installed to your computer or a network folder. A network folder must be shared with access for learners. As a minimum, select the folder after installation and right-click to see **Sharing and security....** Then share this folder with **Change** and **Read** options for Everyone. There is more information on sharing folders on www.ClaritySupport.com.
 - At the end of the installation you need to activate your licence by registering. You will be asked to type your institution name, which will be saved in the licence and displayed on screen. You can also fill in other information to help Clarity contact you if there are upgrades for your program or other support materials become available. If your computer is not connected to the Internet, you can still complete this step, but please also send the registration details by email to support@clarity.com.hk
 - After a network installation you can make a shortcut on each computer by dragging **Start-ActiveReading.exe** as a shortcut (hold down the **Alt** key) from Windows Explorer to each desktop.
 - The initial setting for **Active Reading** allows learners to register as a new user by typing their name to start. If you have Clarity's **Results Manager**, you can change this setting.
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- If you have single level versions of **Active Reading** please make sure that you install the same language for all of them.
 - If you don't register your program at the end of the installation, you can do it another time. Double-click on **Register.exe** in the installation folder for **Active Reading**. Your program will not run until you do this.

Shortcuts and Adobe's Flash Player

What does each workstation need?

- **Active Reading** requires Adobe's Flash Player 8, or newer, to be installed on each workstation in order to run. It needs the version of Flash that is embedded in Internet Explorer, also called the ActiveX version.
- After installation you will have two programs that you can make a shortcut to; the simplest one is called **ActiveReading.exe** which starts the program directly. But if a workstation does not have Flash, you will get an error. The other program is called **Start-ActiveReading.exe** which checks to see if Flash exists, and will install it if it doesn't.
- So, if you know that every workstation does have Flash Player 8 installed, then shortcut to **ActiveReading.exe**. Otherwise, it is safer (though a little slower) to shortcut to **Start-ActiveReading.exe**.
- There is a copy of the Flash installation program on the CD and in the folder after installation if you need it.

Support

User Guides

There is a User Guide at www.ClaritySupport.com in the User Support section for **Active Reading**.

Teacher support

Please also visit www.ClaritySupport.com for a range of teacher support materials relating to the use of ICT in general and to specific Clarity programs. These include:

- Transcripts of many of the interactive activities.
- Transcripts of many of the listening activities.
- Classwork activities in pdf format for printing and photocopying.
- Activities to help teachers get to know the programs quickly and easily.
- The syllabus.
- Background information on using ICT with your learners.

Some of these items are passworded to prevent learner access to these teacher support materials. There is a simple process for obtaining a password which is explained on the site itself.

Technical support

If at any time you have any queries, please do not hesitate to contact our Technical Support team:

Email: support@ClarityEnglish.com
Phone: Hong Kong +852 2791 1787
UK 0845 130 5627

